CAMP LONE STAR

22610 Tuwa Road
Tomball, TX 77375

ADVENTURE WOODS
DAY CAMP COORDINATOR

MINISTRY DESCRIPTION

OVERVIEW

The Adventure Woods Day Camp Coordinator serves Camp Lone Star by carrying out the Mission and Core Values as a member of the Summer Staff at the Tomball Campus. This weekly, seasonal position reports directly to the Director of Programs and Summer Program Specialists.

JOB REQUIREMENTS

- Have a passion and desire to serve and show love to campers, their families, and Jesus
- Must be **at least 21 years of age or older** at start of summer employment (June 1, 2027)

GENERAL RESPONSIBILITIES

- Daily pursue our Mission: **Transforming lives through adventurous Christ-centered experiences by planting seeds of faith, cultivating Christian leaders, and growing the kingdom of God**
- Daily live our Core Values: **Jesus Focused, Intentional, Pursuit of Excellence, Teamwork**
- Attend required worship times, devotions, staff growth, meetings, and training opportunities.
- Attend all activities at which the whole camp is present.
- Share the Gospel by preaching the Word with campers and fellow staff members.
- Understand, interpret, and maintain the Policies, Procedures, and Philosophy of the camp.
- Spiritually lead and walk alongside campers through planned Bible studies, devotions, and other teachable moments throughout the day.
- Be responsible for good stewardship of all the camp facilities and equipment.
- Be responsible for the health, safety, and quality of experience for all day campers and guests.
- Serve as a programming facilitator for activities during operational hours.
- Assist and perform facility cleaning and preparation before and after each camp day.
- As a CLS Team member, be willing to assist in any task that will further our Mission and live out our core values.

SPECIFIC MINISTRY RESPONSIBILITIES

- Mentor and facilitate an atmosphere of spiritual growth for summer staff.

- Care for the well-being of other staff by assisting them in any task that will enhance the program, staff, atmosphere, and ministry of Camp Lone Star.
- Assist with the training, supervising, and evaluating of summer staff members.
- Schedule, facilitate, monitor, and evaluate daily activities of staff and campers in the program
- Help manage check in and check out procedures for Day Camp
- Be available and willing to serve as a disciplinarian and/or secondary care giver in cases when the day group counselor requires assistance.
- Assist with counselor assignments alongside the Director of Programs
- Connect with parents on a regular basis to update them of their camper's experience
- Facilitate Day Camp Closing and Trading Post close out each Friday
- Partner/help manage camper groups in Campwise for the next week by the end of the day Wednesday
- Communicate program needs with necessary summer staff as needed.
- Communicate schedule, program, and staff needs with the Director of Programs.
- Participate in camper program activities in order to better encourage and manage the summer counselors and volunteers.
- Serve as role models to campers and fellow staff members, teaching good stewardship for the property of others and a desire to care for the camp facilities and equipment
- Show loving concern and enthusiasm for campers' interests.
- Write a meaningful postcard to each of their campers for Camp to mail out at Christmas.
- Support and help your collaborating Counselor(s) in creating an atmosphere of spiritual growth and physical safety for summer campers.
- Spiritually shepherd summer staff in leading the daily small group Bible study (study provided).
- Mentor and facilitate an atmosphere of spiritual growth and physical safety for summer campers.
- Serve as a program facilitator throughout the summer for various activities; including but not limited to: lifeguard, team building activities, leading large and small group games and any other camp activities.
- Arrive on-time and be punctual when you are expected and scheduled to work.
- Communicate quickly and clearly when you are able to work within the scheduled timeframes. Communicate work times with Director of Programs and Director of Ministry Operations so they can secure additional staff help as needed.
- Assist in set up (before) and clean up (after) campers or program groups.
- Attend CLS inservice and training days prior to camp employment.
- Be trained in methods of CPR and First-Aid
- Be trained in Child Abuse Prevention Awareness
- Be certified as a lifeguard (*optional)

SALARY AND BENEFITS

- Proportionate with position, education, and experience as per the Personnel Manual and salary structure of Camp Lone Star and in alignment with LCMS - TX District and CCCA standards.
    - Each employed week is considered a full-time, week-long position (4 or 5 days per camp week).

- Summer Staff Inservice and Training: Potentially May 24TH-28TH, confirmation TBD.
- Weeks of Adventure Woods Day Camp operation are:
  - **ADVENTURE WOODS WEEK 1** - JUNE 1ST - JUNE 4TH (4 DAY CAMP WEEK)
  - **ADVENTURE WOODS WEEK 2** - JUNE 7TH - JUNE 11TH
  - **ADVENTURE WOODS WEEK 3** - JUNE 14TH - JUNE 18TH
  - **ADVENTURE WOODS WEEK 4** - JUNE 21ST - JUNE 25TH
  - **ADVENTURE WOODS WEEK 5** - JUNE 28TH - JULY 2ND
  - **ADVENTURE WOODS WEEK 6** - JULY 6TH - JULY 9TH (4 DAY CAMP WEEK)
  - **ADVENTURE WOODS WEEK 7** - JULY 12TH - JULY 16TH
  - **ADVENTURE WOODS WEEK 8** - JULY 19TH - JULY 23RD
  - Camp Rainbow Retreat Group* - JULY 26TH - JULY 30TH (Elective work opportunity)
- Salary: $500 weekly, * prorated rate for shorter camp weeks when applicable
- Additional windows of employment may be available as the needs arises

- For more information or to submit an application to apply please contact Michael Griedl at (979) 968-1657 and michael@camplonestar.org

TRANSFORMING LIVES THROUGH ADVENTUROUS CHRIST-CENTERED EXPERIENCES

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