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★ CAMP ★

LONE STAR

ADVENTUROUS CHRIST-CENTERED EXPERIENCES

DIRECTED EVENT LEADER INFORMATION PACKET

FALL BLAST,
EMBARK, LIFEQUEST

LA GRANGE, TX

2016 Camp Lone Star Road, La Grange, TX 78945
(979) 968-1657 | registration@camplonestar.org | www.camplonestar.org

INTRODUCTION

Dear friend & partner in ministry,

Thank you for your interest in attending a Directed Event at Camp Lone Star. Our Directed Events aim to provide space and opportunity for church groups to build deeper relationships with one another and connect with youth from across the state. We do this by taking most of the stress of planning a retreat off your shoulders, allowing our energetic and well-trained staff to lead you and your youth through a transformative weekend.

While Directed Events can feel a lot like summer, it is important to note that there are a number of key differences between the two that we will outline in this leader packet. Please take the time to read through it carefully, and feel free to reach out with any questions you may have.

We are excited for all that God will do through our weekend together and hope that you can join us!

In Christ,
Program Team at Camp Lone Star



ARRIVAL & HOUSING

ARRIVAL

We recommend driving to Camp as a group, either in a van or caravan style, to simplify logistics and ensure everyone arrives together. If this is not possible for your group and you plan to have parents drop off their youth, please ensure that one of the adults accompanying your group arrives before any youth are dropped off.

Upon arrival, please park in the main lot outside Rejoice Hall. Camp staff will be there to greet you and direct you to the check-in table. During check-in, Camp Lone Star will collect liability waivers for all youth and adults staying at Camp, confirm the number of participants, and provide housing assignments for your group.

HOUSING

Depending on the size of your group and the number of churches that have registered, you may be sharing a housing location with another church group of the same gender. If the number of males or females in your group exceeds the capacity of a single cabin (12 people), we will assign your group to multiple cabins. In this case, you are welcome to decide how to assign your group's participants to housing locations as you see fit.

Please note that Camp Lone Star does not provide counselors to stay in the cabins with your group. For each gender of youth you bring, please ensure that you have at least one adult leader. Groups must maintain a 1:11 ratio for both males and females, as most of our cabins accommodate up to 12 people.

Camp Lone Star does not provide linens for Directed Events, so please be sure to pack bedding for twin-sized bunk beds.

Groups attending our Directed Events will be housed in either the Christ Cabin or the Cabins. For more information, including photos and descriptions of our housing facilities, please visit: <https://camplonestar.org/retreat-rentals/lagrange-facilities/>

MEDICAL INFORMATION

LIABILITY WAIVERS

A copy of our Camp liability waivers will be emailed to you in advance. Each youth participant must have their parent or guardian sign the **LOMT Liability Waiver (Minor)** and each adult attending the event must sign the **Liability Waiver (Individual)**. **Liability waivers are REQUIRED** and must be turned in to your host at check-in.

FIRST AID

Unlike our summer programs, we do not have a full-time Medic on site during the retreat season. However, all of our staff are **CPR/AED/First Aid certified** and can provide care in case of an emergency. We ask that you **bring your own first aid supplies** to treat any illness and or minor injuries for your youth. While Camp can provide small band-aids and basic materials to clean wounds, **we cannot distribute medication** to youth.

MEDICATION

If any of your campers need to bring prescription or over-the-counter medications, **you will be responsible for their safe storage and distribution throughout the weekend.** (Helpful Tip: Collect medication in labeled Ziploc bags before you leave, ensuring each camper's name is clearly marked to avoid mix-ups.)

LEADER EXPECTATIONS

For all of our Directed Events, church groups are responsible for providing adult leaders, while our staff focuses on running the programming for the weekend, including devotions, Bible studies, and Camp activities. We will provide all necessary materials and equipment for these activities, and our staff will offer guidance and support during each activity. However, **we ask that you serve as the primary supervisor and disciplinarian for your youth** during your stay. For safety reasons, **children should never be left unsupervised during the event.**

We encourage all adults to actively participate in the activities. This not only helps us model positive behavior for the youth, but also creates more opportunities for meaningful connections and engagement.

Our kitchen staff can accommodate most food allergies, but **we ask that you notify our Registrar of any allergies for your group as soon as possible.** To ensure proper preparation, we require final allergy information at least **2 weeks prior** to your event. S'mores are a classic treat that Camp Lone Star provides during our Directed Events. For those with dairy allergies, we offer substitutions for s'mores, and the graham crackers we use are **gluten-free.**

If your group size increases after your initial registration, that's no problem! We can typically accommodate additional participants. Simply **contact our Registrar** to inform us whether you are adding a youth or adult, and whether they are male or female.

A core value of Camp Lone Star is **Pursuit of Excellence** in everything we do. Our goal is to provide the best possible experience for your group, and we are always striving to improve. After the event, **you will receive an evaluation** where you can provide feedback. **Should you have any immediate concerns during the event,** please don't hesitate to bring them to the attention of the host for your event.

CANCELLATION POLICY & PAYMENT TIMELINE

CANCELLATION POLICY

If any spaces are cancelled at least **24 hours before** the start of your event, a **cancellation fee equal to the deposit** will be applied to your account.

Cancellations made **within 24 hours** of the event's start will result in the **full charge** for the cancelled spaces remaining on your account.

PAYMENT TIMELINE

Deposit: After your registration has been processed, our Registrar will send you an invoice for your church's deposit. Please note that the **deposit is non-refundable**. If you add participants between the time you registered and the event date, we will send you an additional deposit invoice for the added participant(s).

Final Payment: We will update your church's invoice based on the final number of participants you bring to the event, and will email you a final invoice after the event. **All invoices must be paid within 2 weeks of receiving them.**

How to Pay: Payments can be made via check or credit card:

- **Checks:** Please mail your payment to Camp Lone Star, PO BOX 457, La Grange, TX 78945. Be sure to include a copy of the invoice with your check.
- **Credit Cards:** Our staff will contact you to process the payment. Please note that a **3% service fee** applies for credit card payments, and we ask that churches cover this fee.

Thank you for your prompt attention to these payments!

TRADING POST, MEDIA POLICIES, LOST & FOUND

TRADING POST

At each Trading Post time, youth can purchase **one snack** and **one drink**, typically priced at \$2 each.

Merchandise will be available for purchase at the final Trading Post time, with prices ranging from \$3 for a sticker to \$35 for a sweatshirt.

We accept **cash** (please refrain from using \$50 and \$100 bills), **checks**, and **credit cards** for all purchases at the Trading Post.

PHOTO & VIDEO REPLICATION POLICY

Camp Lone Star reserves the right to use, reproduce, and/or copy any video footage, pictures, evaluations, etc. taken or provided during any summer camp session, evaluation, and/or Camp Lone Star event. These materials may be used for promotional and marketing purposes, including print or web publications, or in any other way deemed necessary by Camp Lone Star. Rest assured, no camper, staff member, or adult leader's name will be published in association with any of these materials without explicit permission.

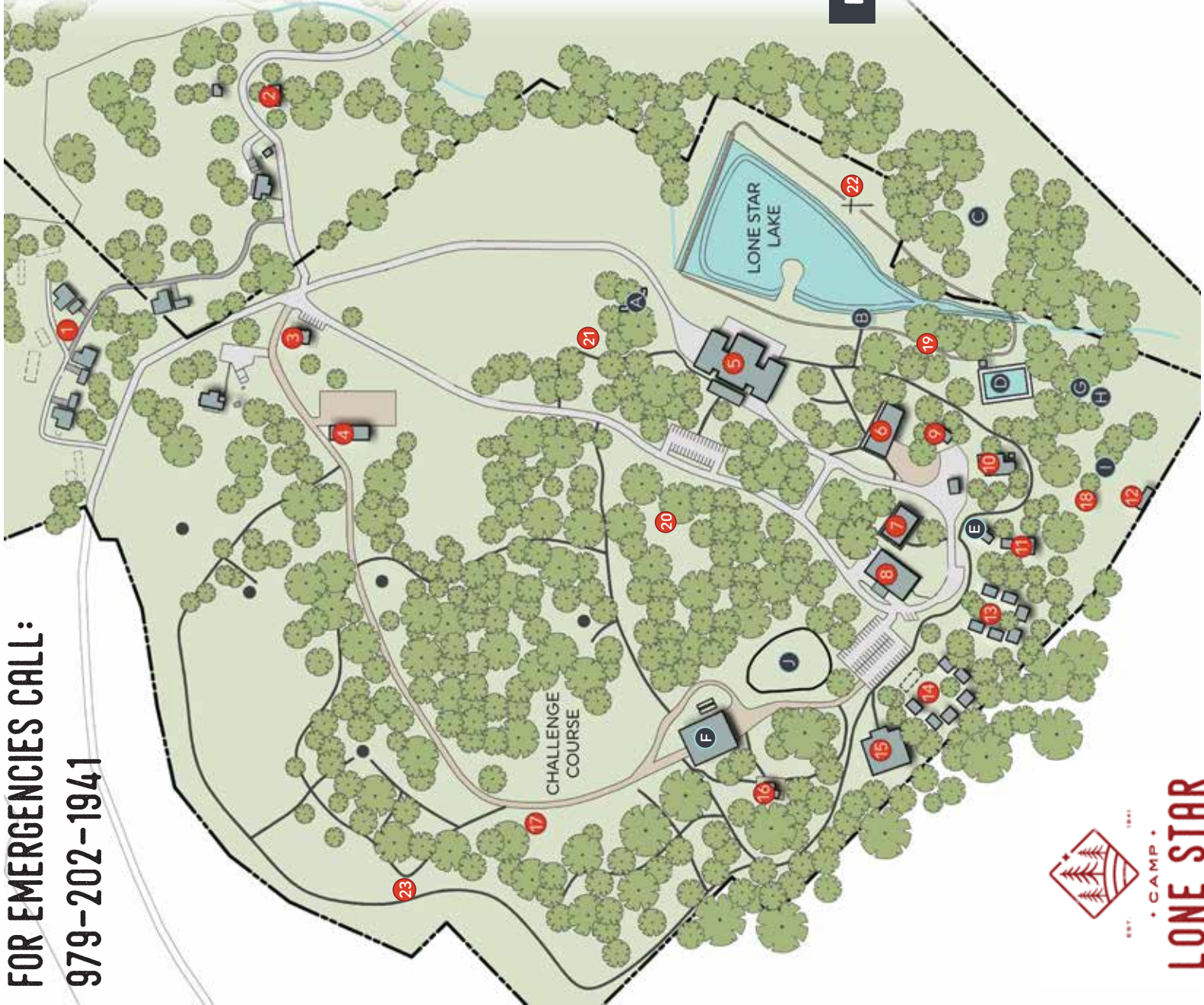
LOST & FOUND

Any items left behind after your event will be stored in our Lost & Found. If you realize your camper has forgotten something at Camp, please call us at **(979) 968-1657** or email info@camplonestar.org. **We can mail lost items** if shipping is paid in advance by credit card. Please note that **unclaimed items** will be donated to a local charitable organization at the end of the calendar year.

FOR EMERGENCIES CALL:
979-202-1941

LA GRANGE CAMPUS MAP

- 1 Staff Village
- 2 Nature Center
- 3 Office
- 4 Maintenance Barn
- 5 Retreat Center
- 6 Koop Center
- 7 Selah House
- 8 Rejoice Hall
- 9 Medic
- 10 Trading Post
- 11 Foxhole
- 12 Last Resort
- 13 Cabins 1-6
- 14 Cabins 7-12
- 15 Christ Cabin
- 16 Haybarn
- 17 CC Gazebo
- 18 Picnic Shelter
- 19 Oak Grove
- 20 Sanctuary
- 21 Alleluia
- 22 Lakeside
- 23 Sunset



RECREATION

- A Slip n' Slide
- B Canoe Shed
- C Target Town
- D Pool
- E Arts & Crafts
- F Hangar
- G Playground
- H Rumbleball
- I Volleyball
- J Ball Field